

TRANSMITTAL SLIP		DATE
TO:		
ROOM NO.	BUILDING	
REMARKS:		
<p>EXA <u><i>gr</i></u> 06 JUL 1987</p> <p>ADDA <u><i>VB</i></u> 06 JUL 1987 (FYI)</p> <p>DDA <u><i>u</i></u> 06 JUL 1987</p> <p>DDA/Registry</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

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TRANSMITTAL SLIP		DATE 7-01-85	
TO: DIA			
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REMARKS:			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

FORM NO.
1 FEB 56 241

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

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OP- 87-0229

24 June 1987

MEMORANDUM FOR: Deputy Director for Administration

THRU: Director of Personnel

FROM: Robert E. Fitzgerald
Director of Equal Employment Opportunity

SUBJECT: Proposed Hispanic Heritage Week Activities,
14 - 18 September 1987

1. Action Requested: Request approval to conduct the following activities to celebrate Hispanic Heritage Week:

a) A noon-time performance in North Cafeteria by the Mexican Mariachi band "Los Amigos" to include songs from Mexico as well as from other countries in the Spanish speaking world. A special menu to include Spanish dishes will be featured at the cafeteria.

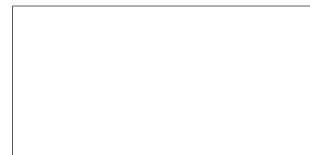
b) An afternoon performance in the Headquarters auditorium on 18 September by the dance troop "Balet Folklorico de Puerto Rico". Folkloric Puerto Rican dances will be featured with music provided by the group's ensemble (the group was invited to Washington to perform at the Library of Congress and the Commerce Department and has consented to stay over an extra day to perform at Headquarters).

c) A photo and other memorabilia exhibit featuring the recent visit by Spain's royal couple to Latin America during the celebration of the 500th anniversary of the discovery of the new world.

2. Background: Each year, Federal, State, Local governments, and other organizations pause to reflect on and highlight the rich contributions Hispanics have made to our culture. This year Hispanic Heritage Week will be celebrated between 14 - 18 September. It is fitting, therefore, that the Agency join in this occasion when we recognize our Hispanic community and share together the richness of Hispanic culture as portrayed in its proud history, art, food and present contributions.

3. Logistics: The participation of the above groups in our planned program is subject to approval by the Office of Security. The Mariachis have performed in our Agency before and all of the performers in the Balet

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Folklorico are U.S. citizens. The Mariachi's performance will cost \$500.00 and the Balet Folklorico has quoted a fee of \$1,000.00. An extra \$1,000.00 will be budgeted for miscellaneous expenses.

Robert E. Fitzgerald

CONCUR:

JUN 30 1987

Director of Personnel

Date

APPROVED:

06 JUL 1987

Deputy Director for Administration

Date

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